

Annual Goals and Metrics

Office of the City Attorney - Budget Request 2010-2011

I. Reduce dependency on outside counsel firms for FLSA litigation and employment cases.

Metrics:

- Reduce the dependency upon and use of outside counsel, thereby reducing costs for such counsel.
- Identify and re-organize in-house City Attorney staff in order to accomplish the work previously performed by outside counsel.
- Develop in-house expertise to handle future cases.

II. Reduce dependency on outside counsel firms for specialized litigation required by proprietary departments and special municipal funds.

Metrics:

- Reduce the dependency upon and use of outside counsel, thereby reducing costs for such counsel.
- Identify and re-organize in-house City Attorney staff in order to accomplish the work previously performed by outside counsel.
- Develop in-house expertise to handle future cases.

III. Increase the in-service professional training opportunities for City Attorney staff.

Metrics:

- Increase the number of hours recorded as M.C.L.E. qualified training for member of City Attorney's Office.
- Expand the selection of courses and types of training available from cost-effective in-house and volunteer service instructors.
- Diversify, within the training program, the types of training methods utilized to provide regular and comprehensive training programs.

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IV. Expand the use of City Attorney investigator staff for both Criminal Branch investigative support and the facilitation of civil litigation cases in the Civil Branch, including risk management assessment.

Metrics:

- Increase number of personnel oriented and trained to serve as City Attorney investigators.
- Increase number of cases handled in-house by City Attorney investigators, thereby reducing costs for contracted private, hourly investigators.
- Enhance the degree to which in-house investigative services exceed the capability of outside private sources for the amount of funds available.